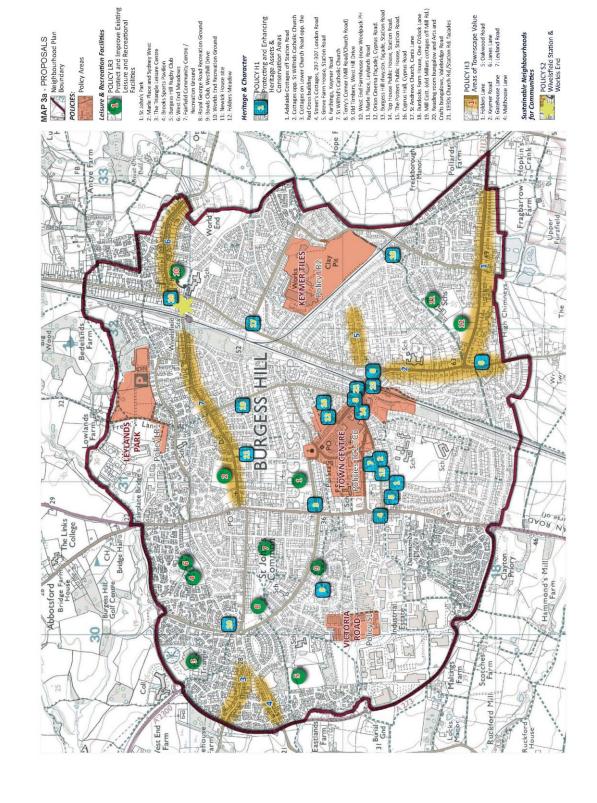
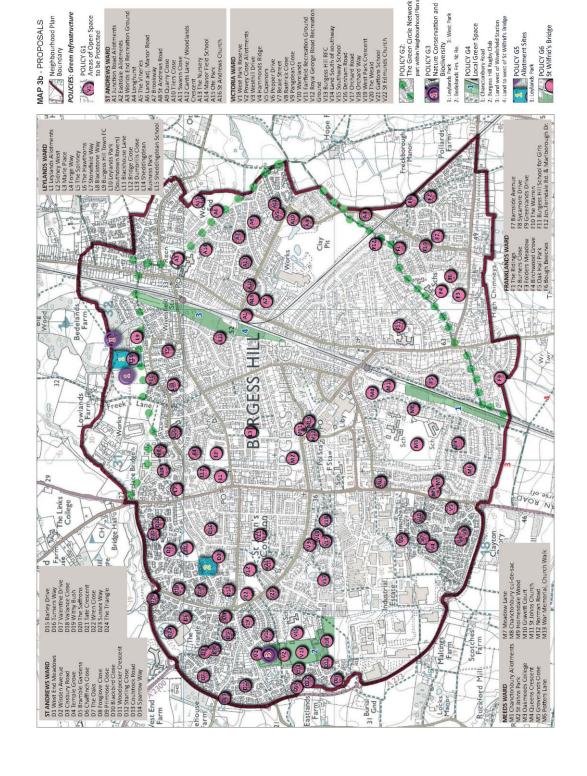
## **APPENDIX A**





# **APPENDIX B**

### **Saved Local Plan Policies**

Saved Local Plan policies that are considered to be strategic and/or relate to Burgess Hill

Policy G2:	Sustainable Development
Policy C1	Protection of the Countryside
Policy B6	Open Space in built up areas
Policy B10	Listed Buildings
Policy B11	Other Buildings of Merit
Policy B12	Conservation Areas
Policy B16	Areas of Townscape Character
Policy H1	Housing Allocations (see below)
Policy H3	Housing Development in built up areas
Policy E1	Allocated business sites
Policy E2	Retention of business land
Policy S1	Town centre shopping developments
Policy S2	New retail developments
Policy T4	New development
Policy T5	Parking standards
Policy R1	Sporting and Recreational Development in the built up area
Policy R6	Informal open space
Policy CS6	Retention of Community facilities
Policy BH1	Open Air Market, Cyprus Road, Burgess Hill
Policy BH2	The Oaks Centre, Junction Road, Burgess Hill
Policy BH3	Station Yard and Car Park, Burgess Hill
Policy BH5	Land at 86 Junction Road, Burgess Hill
Policy BH6	Land North of Faulkners Way, Burgess Hill
Policy BH7	Land at Folders Farm, Folders Lane, Burgess Hill
Policy BH8	Gypsy Site
Policy BH9	Land South of Maltings Park
Policy BH10	Land to the North of Maltings Park
Policy BH11	Land between York Road and the Pookebourne
Policy BH12	Land at the Former Sewage Treatment Works
Policy BH13	Martlets Shopping Centre

Policy BH14 Victoria Road Link

Policy BH15 Burgess Hill - Hassocks Cycle Track

Policy BH16 Wivelsfield Station

Policy BH17 Indoor Recreation: The Triangle Leisure Centre

Policy BH18 Sidney West Site

Policy BH19 Playing Fields

Policy BH20 Equipped Play Area

Policy BH21 Informal Public Open Space

Policy BH22 Land at Hammonds Ridge

Policy BH23 Land at West End Farm

Policy BH24 Community Buildings

# **APPENDIX C**

### **BURGESS HILL MASTERPLAN SPD TABLE**

	SPD DEVELOPMENT GUIDANCE	NEIGHBOURHOOD PLAN
1	The area of land west of the town centre, bounded by London Road, Queen Elizabeth Avenue, Civic Way and Norman Road, should be more intensively developed.	Parts of this guidance are now included within Policy TC3 The Brow Quarter
2	London Road should be considered as the new boundary for an expanded town centre in the longer term.	Not specifically included in the Neighbourhood Plan and therefore remains relevant in the SPD.
3	The existing uses of the Police Station, Health Centre, Ambulance Station, Fire Station and St Wilfred's Infant and Primary School should be redeveloped with new facilities informed by the projected expansion of Burgess Hill.	Parts of this guidance are now included within Policy TC3 The Brow Quarter and Policy TC1 The Civic and Cultural Quarter.
4	The western edge of the existing retail core should be more intensively developed.	Not specifically included in the Neighbourhood Plan and therefore remains relevant in the SPD.
5	The area of land to the north east of the town centre bounded by Church Walk, Cyprus Road and Crescent Road should be more intensively developed	Parts of this guidance are now included within Policy TC1 The Civic and Cultural Quarter.
6	The area of land around the station should be more intensively developed.	This is now superseded by Policy TC5 The Station Quarter.
7	Mark and celebrate the gateway to the town centre and Victoria Business Park at the intersection of London Road, Queen Elizabeth Avenue and Victoria Way	Not specifically included in the Neighbourhood Plan and therefore remains relevant in the SPD.
8	Promote Queen Elizabeth Avenue as a key connecting element between the Business Park and the town centre. It should be transformed into a boulevard, with wide footways, tree planting and new development.	Not specifically included in the Neighbourhood Plan and therefore remains relevant in the SPD. Is referenced in the Town Wide Strategy.
9	Reconfigure the highway system within the town centre, involving the closure of Civic Way between The Brow and Station Road/ Queen Elizabeth Avenue, and its replacement as the distributor route to the west of the town centre by The Brow	Not specifically included in the Neighbourhood Plan and therefore remains relevant in the SPD.
10	Create a new station square on the west side of the station, in Wolstonbury Way, connected to a new station building at platform level.	Not specifically included in the Neighbourhood Plan and therefore remains relevant in the SPD.
11	Improve bus routing to ensure easy and legible access to all key town centre facilities.	Not specifically included in the Neighbourhood Plan and therefore remains relevant in the SPD.
12	Introduce improved pedestrian crossing facilities on key desire lines,	Parts of this guidance are now included within Policy TC6 General improvements within the Town Centre.
13	The public realm needs to be properly enclosed by continuous built form, with a common building line that provides active frontage and minimal blank walls to ensure good surveillance and security.	Not specifically included in the Neighbourhood Plan and therefore remains relevant in the SPD.
14	The enhancement of public realm throughout the town centre to give smooth, flat and easily cleanable surfaces using appropriate quality materials.	Parts of this guidance are now included within Policy TC6 General improvements within the Town Centre.

15	Church Walk and Church Road public realm to be upgraded. The planting of street trees using appropriate species. The creation of a new town square.	Parts of this guidance are now included within Policy TC6 General improvements within the Town Centre and Policy TC4 The Retail Quarter.
16	A new civic/community building should face onto this new square and be ideally located on the alignment of Queen Elizabeth.	Not specifically included in the Neighbourhood Plan and probably will not be pursued as an option - therefore no longer relevant in the SPD.
17	The existing green space at Queens Crescent to be retained and enhanced.	Parts of this guidance are now included within Policy TC5 The Station Quarter.
18	The creation of a new station square to create a high quality welcome and arrival space for the town.	Parts of this guidance are now included within Policy TC5 The Station Quarter.
19	New residential development is encouraged in the town centre.	This guidance is relevant to a number of policies - in particular TC1 The Civic and Cultural Quarter.
20	The retention and expansion of commercial and industrial uses will be encouraged.	Not specifically included in the Neighbourhood Plan and therefore remains relevant in the SPD.
21	The area of land between the business park and the town centre should be redeveloped as residential led mixed-use to include space for other employment and ancillary uses	Not specifically included in the Neighbourhood Plan and therefore remains relevant in the SPD.
22	A more family orientated leisure offer is required that consists of a broader range of restaurants, cafes and cultural/recreational facilities	Parts of this guidance are now included within Policy TC2 The Leisure and Entertainment Quarter.
23	A large multi-screen cinema is sought for a town centre location.	Parts of this guidance are now included within Policy TC2 The Leisure and Entertainment Quarter.
24	A new Civic building is sought which provides accommodation for one stop facilities for public services, tourist information, council chambers, meeting rooms and office accommodation	This guidance is relevant to a number of policies - in particular TC1 The Civic and Cultural Quarter.
25	The new library should be 1100sq m with 700sq m on the ground floor.	This guidance is relevant to a number of policies - in particular TC1 The Civic and Cultural Quarter.
26	New shop units around the new town square should be medium to large floor plates stores. The retention of independent shops.	Not specifically included in the Neighbourhood Plan and emphasis is on retaining and attracting small independent shops in Policy TC4 The Retail Quarter. Larger shops may come forward in the Leisure and Entertainment Quarter (Policy TC2).
27	Any redevelopment of the town centre will require the reprovision of existing parking and additional parking.	Parts of this guidance are now included within Policy TC6 General improvements within the Town Centre.
28	New development should seek to provide high quality, contemporary design.	Parts of this guidance are now included within Policy TC6 General improvements within the Town Centre.
29	The potential reopening of Church Walk to some traffic should be considered to encourage more activity and vitality in this area.	Not specifically included in the Neighbourhood Plan and probably will not be pursued as an option - therefore no longer relevant in the SPD.

## **APPENDIX D**

#### **Residential Parking Standards**

#### **Small Scale Development**

Smaller developments of 20 dwellings or less should have parking standards as detailed in the tables below for all of Burgess Hill excluding the Town Centre (Table 1) and the Town Centre (Table 2). The standards apply an allocated space to each development type and size, and identify the additional unallocated spaces which should be provided on site to facilitate additional car ownership and visitor parking. In the event that parking spaces are not allocated to dwellings the number of spaces would normally reduce, to take account of non-car owning households.

Please note these standards are intended to be the minimal criteria.

Table 1: Parking Standards (excluding Town Centre) for small developments

			Allocated Provision	
		Non- allocated	Designated	Non-Designated
Housing type	Bedrooms	provision*	Spaces	Spaces*
	1 bed	1.2	1	1 space per dwelling
Owned Houses	2 bed	1.5		i space per dwelling
Owned Houses	3 bed	1.7	2	
	4 bed	1.8		1 space per 2 dwellings
	1 bed	1.2	1	
Shared &	2 bed	1.4		1 space per dwelling
Rented Houses	3 bed	1.6	2	1 space per awening
	4 bed	1.6		
	studio flat	0.0	1	
Owned Flats	1 bed	0.0		
Owneditats	2 bed	0.5	1	
	3 bed	0.6	2	1 space per 3 dwellings
	studio flat	0.7	1	
Shared &	1 bed	0.7		
Rented Flats	2 bed	0.9	1	
	3 bed	0.6	2	

<sup>\*</sup>includes visitor spaces

Table 2: Parking Standards – Town Centre - for small developments

			Allocated Provision		
		Non- allocated	Designated	Non-Designated	
Housing type	Bedrooms	Provision*	Spaces	Spaces*	
	1 bed	1.2	1	1 space per 2	
Owned	2 bed	1.0	'	dwellings	
Houses	3 bed	1.4	2	1 space per 3	
	4 bed	1.6	۷	dwellings	
Shared &	1 bed	0.8	1		
Rented	2 bed	0.9	'	1 space per 3	
Houses	3 bed	1.2	2	dwellings	
1100303	4 bed	2.2	2		
	studio flat	1.1	1	1 space per 2	
Owned Flats	1 bed	1.1	•	dwellings	
Owneariats	2 bed	0.9	1	1 space per 3	
	3 bed	0.9	2	dwellings	
	studio flat	0.0	1	1 space per 5	
	1 bed	0.5	'	dwellings	
Shared &			1	1 space per 3	
Rented Flats	2 bed	0.5	1	dwellings	
			2	1 space per 2	
	3 bed	1.2	<b>~</b>	dwellings	

<sup>\*</sup>includes visitor spaces

#### **Large Scale Residential Development**

In some areas within Burgess Hill, particularly those in the Town Centre it may be appropriate to constrain levels of parking further, although in these areas it would be realistic to promote lower levels of car ownership and therefore the following must be provided: Travel Plan measures, high level of public transport accessibility, and comprehensive parking controls.

For larger developments over 20 dwellings, parking demand standards should be calculated using the tables below: Please note these standards are intended to be the minimal criteria.

Table 3: Parking Standards (excluding Town Centre) for large developments

			Alle	ocated Provis	ion
			1	2	3
		Non	Designated	Designated	Designated
		Allocated	space	spaces	spaces
Housing type	Bedrooms	Provision	Additional	non-designa	ted spaces
	1 bed	1.2	0.5		
Owned Houses	2 bed	1.5	0.7	0.3	
Owned Houses	3 bed	1.7	0.9	0.3	0.2
	4 bed	1.8	1.0	0.3	0.2
	1 bed	1.2	0.6		
Shared & Rented	2 bed	1.4	0.7	0.3	
Houses	3 bed	1.6	0.9	0.4	0.2
	4 bed	1.6	0.9	0.5	0.2
	studio flat	0.0	0.2		
Owned Flats	1 bed	0.0	0.2		
Ownedials	2 bed	0.5	0.2	0.2	0.2
	3 bed	0.6	0.2	0.2	0.2
	studio flat	0.7	0.2		
Shared & Rented	1 bed	0.7	0.2		
Flats	2 bed	0.9	0.4**	0.2	0.2
	3 bed	0.9**	0.4**	0.2	0.2

\*All unallocated parking includes for visitors spaces

\*\*Affected by limited census sample

Table 4: Parking Standards – Town Centre - for large developments

			Allocated Pr	ovision	
			1	2	3
			Designated	Designated	Designated
		Non-Allocated	Spaces	Spaces	spaces
Housing type	Bedrooms	provision	Additional N	on-Designate	d Spaces
	1 bed	1.2	0.5**		
Owned Houses	2 bed	1.0	0.5	0.3	
Owned Houses	3 bed	1.4	0.7	0.3	0.2
	4 bed	1.6	0.9	0.4	0.2
	1 bed	0.8	0.2		
Shared & Rented	2 bed	0.9	0.3	0.2	
Houses	3 bed	1.2	0.6	0.2	0.2
	4 bed	2.2	1.4	0.7	0.2
	studio flat	1.1	0.4		
Owned Flats	1 bed	1.1	0.4		
Owned Flats	2 bed	1.2**	0.4	0.2	0.2
	3 bed	1.2**	0.4	0.3	0.2
	studio flat	0.0	0.2		
Shared & Rented	1 bed	0.5	0.2		
Flats	2 bed	0.5	0.3	0.2	0.2
	3 bed	1.2	0.4	0.2	0.2

<sup>\*</sup>All unallocated/non-designated parking includes for visitors spaces

<sup>\*\*</sup>Affected by limited census sample

# **APPENDIX E**

### Franklands Ward

Code	Name	Description
F1	The Ridings	equipped play area & outdoor facilities
F2	Burners Close	equipped play area & open space
F3	Folders Meadow	equipped play area & open space
F4	Batchelors Farm	
F5	Birchwood Grove	school & open space
F6	Oak Hall Park	
F7	Bough Beeches	
F8	Barnside Avenue	
F9	Sycamore Drive	equipped play area
F10	Greenlands Drive	open space
F11	The Warren	open space
F12	Burgess Hill School for Girls	outdoor space
F13	Junction of Ferndale Road and	
	Marlborough Drive	

**Leylands Ward** 

Code	Name	Description
L1	Leylands Allotments	allotments
L2	Sidney West	sports Facilities
L3	Marle Place	equipped play area
L4	Forge Way	equipped play area
L5	The Spinney	equipped play area
L6	The Hawthorns	equipped play area
L7	Stonefield Way	equipped play area & open space
L8	Blackstone Way	equipped play area
L9	Burgess Hill Town FC	enclosed ground
L10	Leylands Park (Southdown Rovers)	football pitches
L11	Blackhouse Lane	open space
L12	Bridge Close	open space
L13	Dumbrills Close	open space
L14	Sheddingdean Business Park	open spaces
L15	Sheddingdean School	outdoor space

#### **St Andrews Ward**

-		T
Code	Name	Description
A1	Junction Road Allotments	allotments
A2	Eastdale Allotments	allotments
A3	Worlds End Recreation Ground	equipped play area
A4	Longhurst	equipped play area
A5	The Vineries	
A6	Land adj. Manor Road	
A7	Brookway	
A8	St Andrews Road	equipped play area & open space
A9	Quarry Close	
A10	Tilers Close	

A11	Swann Close	
A12	Cants Lane / Woodlands	open space
	Crescent	
A13	The Nursery	open space
A14	Manor Field School	open space
A15	Ote Park	equipped play area & open space
A16	St Andrews Church	church yard

### **Dunstall Ward**

Code	Name	Description
D1	West End Meadows	open space & sports facilities
D2	Wisden Avenue	equipped play area & open space
D3	Cissbury Road	equipped play area
D4	Temple Grove	equipped play area
D5	Bramble Gardens	linear open space
D6	Chaffinch Close	equipped play area & outdoor facilities
D7	The Oaks	equipped play area
D8	Foxglove Close	equipped play area
D9	Primrose Close	equipped play area & outdoor facilities
D10	Jane Murray Way	equipped play area
D11	Blackbird Close	equipped play area
D12	Woodpecker Crescent	equipped play area
D13	Starling Close	equipped play area
D14	Coulstock Road	equipped play area
D15	Sparrow Way	equipped play area
D16	Barley Drive	equipped play area
D17	Turners Way	open space
D18	Valentine Drive	open space
D19	Vallance Close	open space
D20	Withy Bush	open space
D21	The Saffrons	open space
D22	Tate Crescent	open space
D23	Wren Close	open space
D24	Jane Murray Way	open space
D25	Sussex Way	equipped play area
D26	The Triangle	leisure complex

### Victoria Ward

Code	Name	Description
V1	West Park Reserve	
V2	Povey Close Allotments	allotments
V3	Westhill Drive	Bowling Green
V4	Hammonds Ridge	open space, equipped play area & outdoor facilities
V5	Capenors	equipped play area
V6	Pepper Drive	equipped play area
V7	Beale Street	equipped play area
V8	Rastrick Close	open space

V9	Pangdean Close	equipped play area
V10	Warelands	equipped play area
V11	Fairfield Recreation Ground	equipped play area & outdoor facilities
V12	Royal George Road Recreation	outdoor space
	Ground	
V13	Burgess Hill RFC	rugby pitch
V14	Land South of Southway	open space
V15	Southway School	outdoor space
V16	Denham Road	equipped play area & open space
V17	Orchard Road	open space
V18	Orchard Way	open space
V19	West Park Crescent	open space
V20	The Weald	open space
V21	Gattons School	outdoor space
V22	St Edmunds Church	church yard

### **Meeds Ward**

	modo ward		
Code	Name	Description	
M1	Chanctonbury Allotments	allotments	
M2	St Johns Park	all facilities	
M3	Oakmeeds College	outdoor space	
M4	Queens Crescent	equipped play area	
M5	Grovelands Close	open space	
M6	Potters Lane	open space	
M7	Meadow Lane	open space	
M8	Chanctonbury cul-de-sac	open space	
M9	Holmesdale Wood		
M10	Gravett Court	open space	
M11	St Johns Church	church yard	
M12	Norman Road	open space	
M13	War Memorial, Church Walk		

# **APPENDIX F**

### Glossary

Acronym	Full Title	Explanation
	Asset of Community Value	Communities can place buildings or land on an <b>asset of community value</b> held by the local authority. This allows communities and parish councils to nominate buildings or land for listing as an asset of community value. An asset can be listed if its principal <b>use</b> (so it's the use of the building not the architectural value) furthers (or has recently furthered) their community's social well-being or social interests (which include cultural, sporting or recreational interests) and is likely to do so in the future. When a listed asset comes to be sold, a moratorium on the sale (of up to six months) may be invoked, providing local community groups with a better chance to raise finance, develop a business and to make a bid to buy the asset on the open market.
BHTC	Burgess Hill Town Council	Burgess Hill Town Council is the parish authority for Burgess Hill. Neighbourhood planning can be taken forward by two types of body - town and parish councils or 'neighbourhood forums'. Burgess Hill Town Council is the authority taking forward the Burgess Hill Neighbourhood Plan.
	Burgess Hill Town Wide Strategy	Prepared by Burgess Hill Town Council which sets out the general principles, visions, and objectives for Burgess Hill over the plan period and addresses the need for strategic development in the town.
	Community and Local Community	A generic term to include all individuals (including the general public) and organisations external to the Town, District and County Councils.
CIL	Community Infrastructure Levy	The Community Infrastructure Levy is a new levy that local authorities can choose to charge on new developments in their area. The money can be used to support development by funding infrastructure that the council, local community and neighbourhoods want.
	Community Right to Build	The Community Right to Build allows local communities to undertake small-scale, site-specific, community-led developments. The new powers give communities the freedom to build new homes, shops, businesses or facilities where they want them, without going through the normal planning application process.  To get the go-ahead, the proposals must:  • have the agreement of more than 50% of local people that vote through a community referendum  • meet some minimum requirements.
	Development Plan	A plan comprising the Development Plan Documents contained within the Local Development Framework. This includes neighbourhood plans and district/local plans.
	Evidence Base	The evidence that any development plan document is based on. It is made up of the views of stakeholders, the public and research/background facts.
	Examination	An independent review of the Neighbourhood Plan carried out in public by an Independent Examiner
	District Plan	The District Plan is produced by Mid Sussex District Council. It provides the over-arching and strategic planning framework for the whole District. The Mid Sussex

		District Plan has been withdrawn and a revised District Plan is currently being worked on (January 2015).
	Flood Plain / Flood Risk Zones	Areas identified by the Environment Agency. High level flood zone (zone 3), low to medium (zone 2), or little/ no risk (zone 1).
	Green Infrastructure	Green Infrastructure is a connected network of multi- functional greenspace that delivers a range of environmental, social and economic benefits especially to health and wellbeing and quality of life. It can include parks, rights of way, nature reserves, woodland, allotments, play areas, rivers and waterways and gardens.
	Infrastructure	The services required to support a town/place such as roads, sewers, schools, hospitals.
LNR	Local Nature Reserve	Designated by the local authority and managed for either nature conservation or to provide recreational opportunities to communities.
	Localism Act 2011	The Act introduces a new right for local people to draw up 'Neighbourhood Development Plans' for their local area.
MSDC	Mid Sussex District Council	Mid Sussex District Council is the local authority for the District which includes Burgess Hill. It is also the local planning authority.
NPPF	National Planning Policy Framework 2012	The National Planning Policy Framework was published by the government in March 2012. It sets out the Government's planning policies for England and how these are expected to be applied.
NPPG	National Planning Policy Guidance 2014	On line planning guidance in support of the NPPF covering a number of issues including neighbourhood planning, housing need and assessments and local plans.
	Neighbourhood Development Orders	A Neighbourhood Development Order can grant planning permission for specified developments in a neighbourhood area. Once established there would be no need for anyone to apply to the council for planning permission if it is for the type of development covered by the order. A Neighbourhood Development Order must still be in line with national planning policy, with the strategic vision for the wider area set by the local planning authority, and any other legal requirements.
NP or NDP	Neighbourhood Plan	A planning document for a defined area subject to examination in public and approval by referendum. It will be used on approval in the determination of applications.
S.106	Section 106 Agreement	A binding legal agreement between a Council and a developer/landowner when planning permission is granted regarding matters linked to a development. Used to secure matters necessary for the proposal to be acceptable such as addressing the impact on schools, services, highways.
SNCI	Sites of Nature Conservation Importance	Locally important sites of nature conservation adopted by local authorities for planning purposes and identified in the development plan.
SA	Sustainability Appraisal	A process of appraising policies for their social, economic and environmental effects, which must be applied to all Development Plan Documents.
SPD	Supplementary Planning Document	Supplementary Planning Documents (SPDs) cover a wide range of issues and can be used to expand policies contained within policy documents. They must be consistent with national and regional planning policies, must undergo rigorous consultation. They are not subject to independent examination by the Planning Inspectorate.

WSCC	West Sussex County Council	The County Council is an upper tier authority and covers the entire county including Mid Sussex. The County Council is responsible for education, highways and other
		strategic infrastructure.