

Burgess Hill Town Council - Minor Grants Summary Sheet

| Organisation  | Requested  | Awarded | Notes |
|---|------------|---------|-------|
| Burgess Hill Artists                                  | £600       |         |       |
| Burgess Hill Heritage and History Association         | £609       |         |       |
| Burgess Hill Theatre Club                             | £600       |         |       |
| Central Sussex Rotary                                 | £271.25    |         |       |
| Dame Vera Lynn Children's Charity                     | £1,000     |         |       |
| Kangaroos Mid Sussex                                  | £1,000     |         |       |
| Mid Downs Hospital Radio. Reg Charity No: 279077      | £1,000     |         |       |
| Mid Sussex Amateur Radio Society                      | £999       |         |       |
| Mid Sussex Radio CIC (previously BH community radio)  | £1,000     |         |       |
| Royal British Legion Women's Section                  | £815.00    |         |       |
| Sheddingean Baptist Church                            | £696.43    |         |       |
| Sussex Association for Spina Bifida and Hydrocephalus | £1,000     |         |       |
| Weald Classic Vehicle Club                            | £1,000     |         |       |
|   | £10,590.68 |         |       |

Minor Grant Application Summaries

NCA: Net Current Assets  
FCC: Forward Cost Cover

| Name of Organisation                             | No. of BH Members / Beneficiaries   | Purpose for which grant is sought  | Amount Requested | Total Cost of Project | Previous Grants   | Community Comments  | Community Section Head Comment                                     | Other Sources of Income              | Financial Snapshot  | Financial Comment  | Financial Recommendation   | signed documents - confirmed received |
|--|---|--|------------------|-----------------------|---|---|--|--------------------------------------|---|--|--|---------------------------------------|
| Burgess Hill Artists                             | 29 members. Beneficiaries would be 40 people to attend the workshops, exhibition will be open to the public               | To hold an exhibition day, BH artists do not have a permanent venue so would use part of the grants to hire a venue and display boards. They would also run 2 workshops alongside the exhibition   | £600             | £800                  | No  | They are a non-profit voluntary group that helps local artists to exhibit and show their artwork for a small membership fee, sourcing venues to exhibit work with in and around Burgess Hill. Help support community events and hubs. We promote individual artists on our website and use social media to give them an online presence. Work is sold via the Town Council Help Point.  | Support the application  | Own funds £200                       | Treasurer Report - 2021<br>Income £705<br>Surplus £368<br>Reserves £718<br>Forward Cost Cover (FCC): 8 months | Small community group with minimal reserves in cash terms  | No financial objection to grant application  | all received                          |
| Burgess Hill Heritage and History Association    | 70 members. Beneficiaries open to the general public for a small fee  | To replace their broken projector which is required to illustrate the monthly talks given to members and guests. It will probably also be used for open community events organised by or involving the association.  | £609             | £609                  | 18/19 £350<br>19/20 £150<br>21/22 £100<br>21/22 £500<br>22/23 £300  | The talks are open to any resident who has an interest in Burgess Hill's heritage.  | Support the application  | nil                                  | Income & Expenditure Account 31/8/21<br>Income £1,076<br>Deficit £211<br>Reserves £4,589<br>FCC: 42 Months    | A good level of reserves has been built up for the size of the organisation.   | Sufficient funds, although Members may still wish to support this application.                     | all received                          |
| Burgess Hill Theatre Club                        | The Whole community   | The defibrillator on the external wall of the theatre needs replacing. The average cost of a new fully automated package is £800 and there is ongoing maintenance.   | £600             | £960                  | No  | The Burgess Hill Theatre Club (the Club) is a local voluntary theatre group made up of members and patrons. The Club produces 4 productions each year in normal times (3 plays at our little theatre and the Burgess Hill Pantomime)<br><br>The club is in a central location in the town and the defibrillator will benefit the whole community.   | Support the application  | ant application                      | Financial Statements 30/4/2022<br>Income £8,559<br>Deficit £9,213<br>Reserves £18,869<br>FCC: 12 months       | Although this organisation has a good level of forward cost cover, the last 2 years have seen a high level of losses as income from performances has been poor, possibly driven by the pandemic.<br><br>Any future applications will require the reserve position to be revisited to ensure excessive funds are not being accumulated. | No financial objection to grant application.<br><br>Note: there is also a Major grant application. | awaiting signed constitution          |
| Central Sussex Rotary                            | 5 members. Beneficiaries would be the wider community who would have support from the Rotary Club                         | Publicity materials to promote Central Sussex Rotary to include<br>• A 'Volunteer' Pull up & a 'Memberships' Pull Up<br>• 2 Rotary Feather Flags so that we can identify ourselves at local community events.<br>• 6 x Charity Collection Buckets<br>• Printing for Bookmarks giving information about the dangers of button batteries. Joint project with Burgess Hill Lions raising awareness. | £271.25          | £542.50               | No  | Rotary is a service organisation that works with local and international communities on various projects. Central Sussex Rotary is a new Rotary Club that works with all the existing local clubs, but provides an alternative meeting style to be more accessible. Having set up in early 2021 they have helped support money events across the town.  | Support the application<br>great supporters of town council events | negligible                           | Charity@General Accs 30/06/2022<br>Income £1,245<br>Surplus £258<br>Reserves £752<br>FCC: 9 months            | A small organisation with limited income and reserves in cash terms.   | No financial objection to grant application.   | Draft accounts accepted. GF           |
| Dame Vera Lynn Children's Charity                | 15 (over 150 non BH residents)  | To help the charity deliver two conductive education sessions to each of the 5 children and families who reside in Burgess Hill, improving things such as motor skills, cognitive skills and communication skills.   | £1,000           | £180,991              | 19/20 £500  | The children all have motor impairments and mobility issues and many need help to perform fundamental tasks such as holding up their head, sitting unaided, standing, walking or communicating their needs and understanding. The charity rely entirely on voluntary income, in 2019 they invested in expanding the service to accommodate the increase in demand and in expanding the services they delivered; adding music therapy, swimming and speech and language therapy. | Support the application  | Various organisations totaling £131k | Financial Statements 31 March 2022<br>Income £441k<br>Surplus £91k<br>Reserves £297k<br>FCC: 10 months        | Profitable organisation that has exceeded its own stated reserves requirements.  | Sufficient funds, although Members may still wish to support this application.                     | all received                          |
| Kangaroos Mid Sussex                             | 78 members, beneficiaries are also the families of the members  | To cover costs incurred by running their 'BreakAway' Holiday and Saturday club for young people with various additional needs  | £1,000           | £45,600               | 17/18 £800<br>18/19 £1000<br>19/20 £250<br>19/20 £250<br>21/22 £500<br>2020 - £1,000 (Covid Emergency Fund) | Due to their disabilities and challenging behaviours BreakAway often provides the only social and recreational activity available to them. Many of the young people attending require 1:1 or even 2:1 support to enable them to access the community safely. It is seen as being vitally import service for the SEND community  | Support the application  | Own funds £13k                       | Financial Statements 31 March 2022<br>Income £151k<br>Deficit £25k<br>Reserves £2,10k<br>FCC: 4.5 months      | Although income increased considerably when compared to the prior year, a loss of £25.5k was recorded (no reason given). However, this organisation remains stable and its reserves are not excessive for the size of the organisation.  | No financial objection to grant application  | all received                          |
| Mid Downs Hospital Radio. Reg Charity No: 279077 | 20 BH residents belong to the organisation, whole population of BH can benefit from listening in and hospitals inpatients | Contribution to running (revenue) costs  | £1,000           | £10,000               | 20/21 £404  | They are the Hospital radio station at the PRH, for patients, staff, volunteers and visitors including those from Burgess Hill and via Internet streaming across Mid-Sussex. The charities outside events unit attends community events across Mid-Sussex including Burgess Hill. They have been running since 1976.  | Support the application  | Own funds £5k, Events £4k            | Receipts & Payments - 31/12/2021<br>Income £7,456<br>Deficit £2,604<br>Reserves £11,508<br>FCC: 14 months     | Although this organisation has a good level of reserves for its size, the value, in cash terms, is modest.<br><br>Any future applications will require the reserve position to be revisited to ensure excessive funds are not being accumulated  | No financial objection to grant application  | awaiting signed accounts              |

| Name of Organisation                                  | No. of BH Members / Beneficiaries  | Purpose for which grant is sought   | Amount Requested | Total Cost of Project | Previous Grants  | Community Comments   | Community Section Head Comment | Other Sources of Income                        | Financial Snapshot  | Financial Comment   | Financial Recommendation  | signed documents -confirmed/ received  |
|---|--|---|------------------|-----------------------|--|--|--------------------------------|--|---|---|---|--|
| Mid Sussex Amateur Radio Society                      | 14 members, beneficiaries those that engage in the projects for the wider community  | To purchase the latest radio equipment for their permanent radio facility in Cyprus Hall, Burgess Hill. It will replace the old and out-dated equipment and allow them to remotely demonstrate and teach cutting edge radio technology to a new generation of local students interested in STEM subjects.   | £999             | £2,179                | No   | Technical training courses will be offered to every person in Burgess Hill who wishes to register, and at no cost to themselves. This is a high-tech community-focused project designed to replace and expand on previous society offerings. They are in the process of building and rolling out new high-tech training to local schools, colleges and other interested community groups all free of charge. The new hardware, which is remotely accessible 24/7, will directly enable this ambitious project.   | Support the application        | £1,179 from events                             | Statement of Accounts 31/12/2021<br>Income £1,260<br>Deficit £41<br>Reserves £4,562<br>FCC: 42 months   | Although a small loss recorded for 2021, reserves are very high for size of operation.  | Sufficient funds, although Members may still wish to support this application.  | all received   |
| Mid Sussex Radio CIC (previously BH community radio)  | 2179   | Rebranding costs -including the 'shop front' signage  | £1,000           | £2,000                | 19/20 £2500  | Rebranding was necessary to be able to secure advertisers from the wider area, many felt they could not advertise as the name marginalised the radio station   | Support the application        | £1k own funds                                  | Financial statements 31/3/2021<br>Income £50,313 (Incls £24k CovidGrants)<br>Surplus £4,765<br>Reserves (12,522) neg - see note right<br>FCC: 1 month   | Although this organisation shows a negative Net Liability position (£12.5k), £16k of this relates to outstanding loans to the Directors and can, for analysis purposes, be excluded.<br><br>Forward cost cover is at the lower end of spectrum. | No financial objection to grant application, however, a signed copy of the accounts should be sought  | awaiting signed constitution   |
| Royal British Legion Women's Section                  | up to 20 per class per week initially (14 RBL members)   | They would like to set-up a weekly chair/fitness class aimed at the over 60s. The funding will be used as a start-up grant to enable them to run the class for at least 6 months, including marketing and equipment costs, to establish sufficient numbers to make the class self-sustaining in terms of funds.   | £815             | £1,266                | 08/09 £600<br>10/11 £300<br>11/12 £500<br>12/13 £500<br>13/14 £600<br>15/16 £500 | They plan to charge participants a small fee to attend (£4 for members, £5 for non-members). Participants will also be eligible for one free class.<br><br>Assuming they can get 10 participants to attend regularly after 10-15 weeks, they would expect the class to start covering costs after 10-15 weeks to help cover a shortfall in the total funding required and to ensure they can continue to offer a free class to new participants. If this doesn't happen then funds raised during the first 15 weeks will help to cover the deficit.<br><br>They also hope that the class will help to bring new members to the Women's Section to boost our numbers and in turn provide greater social opportunities for Burgess Hill residents. | Support the application        | Funds generated through membership fees        | Annual Return - 30 June 2021<br><br>Due to the pandemic, the RBLWS was effectively in lock down and did not generate income and had minimal costs. Not possible to provide financial analysis.<br><br>Reserves £2,845 | Cash reserves are minimal.  | No financial objection to grant application.  | awaiting signed constitution   |
| Sheddingdean Baptist Church                           | Open to the whole community with leaflets hopefully being delivered to over 1000 homes including northern arc (67 church members)                          | A Community Cafe is planned to be held in Sheddingdean Community Centre on a twice monthly basis on a Saturday morning. The grant will enable residents of the local community to drop in for a coffee/tea and cake on a donation basis.  | £696             | £800                  | No   | The aim is to appeal to all ages, with a toy corner, a simple craft corner eg adult colouring, card making, newspapers to read plus a table offering signposting information for any who are seeking help with specific issues, such as poverty issues, loneliness, anxiety.   | Support the application        |  | Receipts and Payments 31/12/2020<br>Income £109k<br>Surplus £44k<br>Reserves £386k (Incl Cornerstone project)<br>FCC: 6 years   | This organisation has an exceptional level of Reserves with all but £24.5k allocated to their Cornerstone building project.<br><br>Excluding the Cornerstone project, reserves are not excessive.   | No financial objection to grant application, although the progress and use of funds in regard to the Cornerstone project will be monitored on any future grant applications.<br><br>Later set of accounts should be sought. | Read additional letter for information. 2021 accounts ready after 27th September |
| Sussex Association for Spina Bifida and Hydrocephalus | 10 of 14 group users are from BH (29 BH residents, nearly 400 non residents supported by the charity overall) beneficiaries would be families of attendees | The grant will contribute towards the costs of the local support group for people that are affected by spina bifida, hydrocephalus and related disabilities in the BH area. The support group meets monthly at Cyprus Hall, providing in-person meetings and activities, to combat isolation and loneliness, for vulnerable people with complex disabilities. | £1,000           | £1,305                | 17/18 £448<br>19/20 £500<br>20/21 £700<br>20/21 £100                             | Following the pandemic, BH service users feel low in confidence, especially around meeting others and going out. This local support groups is important in providing a regular, supported space, to enable people to make and maintain friendships with peers and build their confidence to go out and about.  | Support the application        | Other grant applications                       | Financial Statements 31/12/2020<br>Income £267k (Incs £26k pandemic Support)<br>Surplus £66k<br>Reserves £185k<br>FCC 11 months   | Organisation has maintained its income even through the pandemic years and has retained a good level of reserves and forward cost cover.  | Sufficient funds.<br><br>Should Member wish to support this application, a later set of accounts should be sought.  | all received   |
| Weald Classic Vehicle Club                            | 50 members, beneficiaries would be the general public attending  | Following on from the successful Jubilee event they would like to hold a similar event on 10th June 2023, with a community picnic alongside the event. Costs to include<br>field hire £200,<br>Toilets £400,<br>Broadcasting unit £250,<br>children's entertainment £500,<br>Publicity £200   | £1,000           | £1,780                | No   | The 2022 show attracted nearly 200 exhibitors and (from MS Radio) a suggestion of up to 5000 visitors, the grant would allow it to be free to all those attending and exhibiting, as well as supporting local business   | Support the application        | Commercial sponsorship £780 (no details given) | Income & Expenditure 31/03/2022<br>Income £772<br>Surplus £519<br>Reserves £1064<br>FCC: 4 years  | The cost of the project shown (assuming the estimates are correct) is considerably greater than this organisation's reserves and, therefore, requires funding from 3rd parties.   | No financial objection to grant application.  | all received. Additional letter supplied for examiners report                    |