

Burgess Hill Town Council - Minor Grants Summary Sheet

Organisation	Requested	Awarded	Notes
Mid Sussex Active	£1,000		
Sussex Chorus	£1,000		
Girlguiding Burgess Hill Division	£426		
Neighbourly Care	£1,000		
St Edwards Wives	£1,000		
Burgess Hill Heritage and History Society	£1,000		
Burgess Hill Pantry	£1,000		
Burgess Hill & District Bereavement & Friendship Group	£250		
Weald Classic Vehicle Club	£1,000		
Windmills Opportunity Playgroup	£1,000		
Central Sussex Rotary	£1,000		
The Sussex Harmonisers	£1,000		
4Sight Vision	£1,000		
total	£11,676		

Minor Grant Application Summaries

NCA: Net Current Assets

FCC=Forward Cost Cover

Name of Organisation	No. of BH Members / Beneficiaries	Purpose for which grant is sought	Amount Requested	Total Cost of Project	Previous Grants	Community Comments	Head of Community Engagement Comment	Other Sources of Income	Financial Snapshot	Financial Comment & Recommendation
Mid Sussex Active	Approx 3000 members (Approx 5000 non BH residents)	To develop and expand their already successful Sports Leadership Programme for Primary children to benefit Burgess Hill and surrounding areas.	£1,000	£1,000	None	Working with children from school years 1-6, running fun and engaging training sessions on how to be a sports leader and introducing them to physical activity away from the traditional competitive sport. They will run training in all 14 schools with 12-20 sports crew. The children will then deliver activities to their class (up to 30). Without this training the children wouldn't feel confidence or have the knowledge to run activities.	Support application but would encourage funding sources elsewhere in view of grant applied for and total cost of project.	None	Accounts to 31/08/2023 (draft) Income £162k Deficit £18k NCA: £97k FCC: 6 months	Medium sized organisation that appears to receive much of it's income in advance which assists good cash flow. FCC is good but not excessive. No financial objection to grant
Sussex Chorus	Approx 700 (inc participants and potential audiences)	To help towards the cost of staging of 4 concerts between June 2024 - May 2025	£1,000	£29,200.00	£500 in 2022/23 £700 in 2023/24	The choir welcomes enthusiastic singers of any ability, and no audition is required to join, they currently have around seventy singers. Their rehearsals combine learning the works to be performed with exercises designed to improve voice production, bringing the added benefits of well-researched benefits to health that communal singing brings. They involve local school choirs from time to time, and last year launched a Choral Scholarship scheme for talented 6th form students. Sussex Chorus performs primarily in Burgess Hill, at St Andrew's Church, and is proud to provide access to high quality music to our members and audiences.	Support application.	Own funds and events	Report & Accounts 31/5/23 Income £29,678 Surplus £63 NCA: £15,491 FCC: 6 months	Although this organisation has made just a small surplus, it's reserves are healthy whilst not being excessive. No financial objection to grant application.
Girlguiding Burgess Hill Division	400 plus members	To purchase badges to award to all participants of their July showcase.	£426	£2,197	Major Grant awarded 2023 for oak gates to entry point of main guide hall. Separate organisation applied however same beneficiaries.	In July all members have the opportunity to participate in a variety show to showcase their talents. They would like to gift participants a badge which was created by a member, following a design competition. Total cost of the concert is £2,197, badges will make up £426 of the spend.	Support application.	Nil	Income & Expenditure 31/12/2023 Income £263 Deficit £185 NCA: £346 FCC: 9 months	Small organisation with limited funds. No financial objection to grant application.
Neighbourly Care	72 clients and 18 volunteers (76 non residents)	To purchase a new laptop and pay for domain services	£1,000	£1,000	£1000 in 2012/2013 £1000 in 2013/2014	The purchase will mean they can take on more clients, as currently the administration are working at full capacity because they are unable to use all the benefits of modern technologies.	Support application but would encourage funding sources elsewhere in view of grant applied for and total cost of project.		Income & Expenditure 30/11/2023 Income £3,789 Surplus £857 NCA: £8,234 FCC: 33 months	Although a relatively small organisation, they have a considerable amount of reserves (cash). Sufficient funds although Members may still wish to support this application.

Name of Organisation	No. of BH Members / Beneficiaries	Purpose for which grant is sought	Amount Requested	Total Cost of Project	Previous Grants	Community Comments	Head of Community Engagement Comment	Other Sources of Income	Financial Snapshot	Financial Comment & Recommendation
St Edwards Wives	40 BH Members (plus 8 non residents)	Towards running costs and their 55th Anniversary event	£1,000	£2,000	£1,000 in 2023/2024. St Edward's Church received a large Major Grant in 2023.	St Edwards Wives are a group of 48 ladies who meet twice a month. They have an annual programme of events including speakers, craft activities, quiz afternoons, Beetle drives, charity raffles and outings in the local area. They rely on the membership fees of members to run.	Support application.	Own funds	Accounts for the year to 31/3/2024 Income £3,679 Surplus £445 NCA: £1,981 FCC: 7 months	Although this organisation has made just a small surplus, it's reserves are healthy whilst not being excessive. No Financial Objection to grant application.
Burgess Hill Heritage and History Society	73 BH Members (plus 1 non resident)	Towards ongoing costs, including: -postage cost of acquiring the Dickinson Archive from the current family in Canada -hall hire and guest speaker fees -purchase of display tables and covers -printing costs	£1,000	£1,071	£150 in 2019/2022 £100 in 2021/2022 phase 1 £550 in 2021/2022 phase 2 £300 in 2022/2023 phase 1 £300 in 2022/2023 phase 2 £500 in 2023/2024	Their income is low and generated from annual subscriptions and entry fees but their expenditure including insurance, affiliation to national organisations and the cost of putting on events continues to rise. The acquisition of the Dickinson Archives will assist research into the lives of a prominent, notable Victorian family of former Burgess Hill residents.	Support the application but would encourage funding sources elsewhere.	Nil	Income & expenditure 31/08/2023 Income £2,980 Surplus £952 NCA: £5,141 FCC: 30 months	For a small organisation, they have built up a healthy level of reserves. Sufficient funds although Members may still wish to support this application.
Burgess Hill Pantry	237 members of which 72% are Bh Residents (approx 172 families)	Towards the costs of a project that will provide additional support to Pantry members.	£1,000	£2,000	£10,000 in 2022 -Cost of Living	They have taken on a new venture in taking responsibility for a new space based adjacent to the Pantry known as @UNIT2. This space has been set up to provide members with essential wrap around care. They aim to provide members the opportunity to stop for a cuppa with fellow members and volunteers when they visit to ensure members have much needed R and R time. In addition to this and by request from members who recently completed a questionnaire will be a series of workshops, talks, advice, activities and events that would support members in improving their own well-being and to have a chance to improve their situations.	Support the application.	Own funds and events	Receipts and Payments to 31/07/2023 Income £69,390 Surplus £32,280 NCA: £45,548 FCC: 11 months	The year ending July 2023 has been a financially successful year achieving a surplus of £32k on income of £69k and includes some £52k in grants and donations. Although future levels of donations and grants can't be guaranteed, this organisation has Sufficient funds although Members may still wish to support this application.
Burgess Hill & District Bereavement & Friendship Group	37 BH Residents (4 non residents)	Towards the hire of a coach for members to visit Chartwell	£250	£465	None	The group meet twice a month and provide friendship and support for the bereaved. Members are mostly elderly.	Support application.	Own funds	Receipts and payments to 30/4/2024 Income £1,998 Surplus £195 NCA: £1,998 FCC:13 months	Small organisation with limited funds. No financial objection to grant application subject to receiving a signed copy of the accounts and latest bank statement.
Weald Classic Vehicle Club	Approx 3000 attendees expected	Towards the costs of the annual show in Fairfield Recreation Ground.	£1,000	£1,980	£1000 in 2022/2023	The event has grown over the last few years with 225 vehicles exhibited and about 3000 attendees in 2023. They are looking to increase the number of trade stands in 2024, to include a wider demographic.	Support application.	Own funds and grants from 3rd parties	profit & Loss 31/03/2024 Income £3,185 Surplus £677 NCA: £1,521 (taken from bank statement)	Small organisation with modest level of reserves. No financial objection to grant application.
Windmills Opportunity Playgroup	40 bh residents attend (3 non residents) 9 bh staff (4 non residents)	Towards the cost of rent for the spring term	£1,000	£1,649	£1000 in; 2016/17, 2020/21, 2021/2022, 2022/2023 £500 in; 2018/19, 2019/20	Windmills provides an inclusive playgroup, which provides a supportive and stimulating environment for the children and their families, using qualified practitioners who can also support children with additional needs.	Support the application.	Own funds	Trustees' Annual Report to 31/7/23 Income £142k Surplus £22k NCA: £99k FCC: 10 months	This organisation continues to improve its financial result giving good stability going forward. Sufficient funds although Members may still wish to support this application.
Central Sussex Rotary	Approx 10-20 entrants. Show enjoyed by audience of 50 for judging the winner and winner participates in the Christmas Light switch on so exposure of project much wider.	Towards the costs of the 'Mid Sussex Search for a Star' final	£1,000	£7,390	£271 in 2022/23 (this was towards publicity materials for CS Rotary and not connected to this project)	For the past two years, Central Sussex Rotary have worked in partnership with Burgess Hill District Lions to host the Mid Sussex Search for a Star. This has been possible mainly due to the generosity of local businesses and organisations giving their time either free of charge or at a reduced rate. This year our costs have increased due to needing a larger venue. Prize money is donated by Burgess Hill District Lions, Tates and Mid Sussex Round Table, totaling £1800 of the project.	Support the application.	Own funds and grants from 3rd parties	Charity & Business A/C 30/6/23 Income £2,050 Surplus £816 NCA: £1,568 FCC: 15 months	This appears to be a larger event than in previous years with the associated higher costs and greater prize money. Although the FCC is high, the larger event will require an increase in funds. No financial objection to this grant applications.
The Sussex Harmonisers	Current members 16 BH residents and 41 non BH residents. Group based in BH. Up to 7 beneficiaries per year would benefit by offering scheme.	We wish to create a special Hardship Fund within our charitable organisation to allow people who are currently receiving benefits (perhaps because they are out of work or on a low income) to enjoy membership without the cost.	£1,000	£4,200	None	The Sussex Harmonisers club advances, promotes and encourages the art of barbershop and a cappella harmony singing for adults of all ages. The barbershop style is unaccompanied, 4-part harmony.	Support the application.	Own funds and grants from 3rd parties	Income & Expenditure to 31/7/23 Income £10,715 Deficit £(413) NCA: £10,712 FCC:6 month	This organisation's finances fall within the parameters of eligibility for a grant, however, Members' attention is drawn to the low level of BHll Club members (16) equating to only 28% of the total membership. It is problematic to be precise in regard to who the hardship fund would benefit, BH residents or non-BH residents. No financial objection to this grant application save the comments noted above for Members to consider.

