

Tel: (01444) 247726
Fax: (01444) 233707
Website: <http://www.burgesshill.gov.uk>

Tuesday 8 October 2024

To: **MEMBERS OF THE GRANTS AWARDS PANEL, BURGESS HILL TOWN COUNCIL**

A **MEETING** of the **GRANTS AWARDS PANEL** will be held in the Council Chamber on **MONDAY 14 OCTOBER 2024** at 19.00 hours, when your attendance is required.



Julie Holden
Chief Executive Officer

****PLEASE NOTE THE START TIME OF THE MEETING****

OPEN FORUM

Each member of the public is permitted to speak once in respect of business relevant to the Town Council or of local concern to the residents of the town at the discretion of the Chairman (during the Open Forum). They can also speak during the meeting (on topics relating to the published agenda and any other business raised during the meeting) as the agenda debate is progressed. Speakers are encouraged not to speak for more than three minutes, at the discretion of the Chairman or nominee (including the Chair of any other meeting of the Council).

If it appears that the number of speakers is likely to unreasonably delay the disposal of business items on the agenda the Chairman may direct that a member of the public submits a question or comment in writing which shall be answered in due course.

1
1

Members of the Grants Awards Panel: Matthew Goldsmith (Chairperson); Mathew Cornish; Janice Henwood; Mohammed Hossain; Brenda Williams.

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **SUBSTITUTES**

3. **DECLARATIONS OF INTEREST**

In respect of any matter on the Agenda.

4. **NOTES OF THE PREVIOUS MEETING**

To consider the Notes of the Meeting of the Grants Awards Panel held on Friday 24 May 2024 (copy previously circulated).

5. **MINOR GRANTS PHASE 2 2024**

5.1 The amount available in the Grants Fund for 2024 is £8,454 (taking into account allocated and not paid).

5.2 Fourteen Minor Grants applications have been received, requesting grants totaling £11,311. An excel summary of the applications is attached at Appendix 1.

5.3 **RECOMMENDATION**

The Panel are requested to consider each application as set out in Appendix 1 and allocate funds.

Risk Implications:

Environmental: There are none.

Financial: There is the potential for organizations awarded a grant to cease being viable, however, this is mitigated, in-part, through the financial review undertaken by the RFO.

Community Safety: Each application may have Community Safety considerations and would be considered on their own merit.

6. MAJOR GRANTS 2024

6.1 The amount available in the Grants Fund for 2024 is £8,454 (taking into account allocated and not paid).

6.2 One Major Grant application has been received, requesting a grant of £3,793. An excel summary of the application is attached at Appendix 2.

6.3 **RECOMMENDATION**

The Panel are requested to consider the application as set out in Appendix 2 and allocate funds.

Risk Implications:

Environmental: There are none.

Financial: There is the potential for organizations awarded a grant to cease being viable, however, this is mitigated, in-part, through the financial review undertaken by the RFO.

Community Safety: Each application may have Community Safety considerations and would be considered on their own merit.

7. COMPLETED GRANT EVALUATIONS

7.1 The Panel are asked to review the completed evaluation forms received from those that have received awards attached at Appendix 3. The following groups have provided these:

St Edward's Wives; Weald Classic Car Club; Mid Sussex Active.

7.2 **RECOMMENDATION**

The Panel are requested to note the comments.

Risk Implications:

Environmental: There are none.

Financial: These were considered with the application, this is an evaluation.

Community Safety: Newly introduced and not considered with these applications.