



DRAFT REVENUE BUDGET 2025/26

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BUDGET 2025/26

CONSOLIDATED SUMMARY	Budget 2024/25	Budget 2025/26	Variance on Prior Year Budget
INCOME			
Civic, Corporate, Promotion and staff	£23,327	£24,423	£1,096
Community Engagement	£3,800	£750	-£3,050
Operational Services	£32,795	£32,795	£0
Customer Services	£5,075	£4,093	-£983
Finance and Administration	£77,188	£76,400	-£788
TOTAL INCOME	£142,185	£138,461	-£3,725
EXPENDITURE			
Civic, Corporate (Exclds CommBuild Fund)	£787,401	£830,506	£43,105
Staff and Member	£7,500	£10,500	£3,000
Community Engagement	£56,855	£58,000	£1,145
Operational Services	£149,163	£179,617	£30,455
Customer Services	£2,413	£2,200	-£213
Finance and Administration	£129,220	£156,550	£27,331
TOTAL BASE EXPENDITURE (Exclcd Comm Build Reserve)	£1,132,551	£1,237,374	£104,823
Community Buildings Reserve (transfers to/from)	£64,000	£42,000	-£22,000
PRECEPT/NET BUDGETED EXPENDITURE	£1,054,366	£1,140,914	£86,548
Surplus / (-deficit)	£0	£0	£0
Tax Base	12837.5	12982.3	144.8 1.13%
Band D Rate	£82.13	£87.88	£5.75
Percentage Increase			7.0%

BUDGET 2025/26 - VARIANCE ANALYSIS +/- £1,000

	Tax Base		PRECEPT		BAND D
2025/26 (estimated)	12,982.32		£1,140,914		£87.88
2024/25	12,837.50		<u>£1,054,366</u>		<u>£82.13</u>
Increase in Precept	144.82		<u>£86,548</u>		<u>£5.75</u>
	1.1%		8.2%		7.0%
MADE UP OF:	<i>Budget</i>	<i>Budget</i>	Movement		
	<i>2024/25</i>	<i>2025/26</i>	on prior		
			year		
Income Movements					
About Town Income	£3,800	£750	-£3,050		Difficulty in attracting advertisers/staff resourcing
Interest on Balances	£20,928	£22,800	£1,872		Better rates than budgeted for in 2024/25
Partnership Contributions - help point - MSDC	£23,327	£24,423	£1,096		Inflationary increase - MSDC have confirmed support for 2025/26
Room Lettings	£6,760	£4,100	-£2,660		Contract with audiology company reduced
Balance of movements on all other	£87,370	£86,388	-£983		Net decrease in other income
Total Income	£142,185	£138,461	-£3,725		Decrease in Income
Expenditure Movements					
About Town	£18,750	£19,895	£1,145		Inflationary increase
Burial Ground (phase 2) Loan	£0	£22,000	£22,000		Transferred from Community Building Revenue Budget
Election Fund	£6,000	£12,000	£6,000		Substantial increase in election costs
Maintenance - external contractors	£2,000	£22,888	£20,888		Use of external contractors. Minute 39 Strategic KAG 13 Aug 2024.
Planting	£2,250	£3,405	£1,155		Biennial stress testing of lamp posts
Salaries / Oncosts	£781,801	£824,906	£43,105		COL rise, contractual increments, NI increases
Training	£4,000	£7,000	£3,000		Contractual commitments
Tree Surgery	£1,000	£8,000	£7,000		Based on recent tree survey, large number of trees need work. Clarification being sought in regard to timescales
Tree Survey	£0	£3,000	£3,000		Survey recommendations have noted a requirement for picus tree tests on some oak trees.
Utilities - 96 Church Walk	£12,014	£9,804	-£2,210		New contracts with energy suppliers reflecting lower
Balance of movements on all other budget items	£304,734	£304,474	-£261		Net increase in other items
Base Budget Costs	£1,132,551	£1,237,374	£104,823		Increase in base costs
Community Building & Capital Projects contribution	£64,000	£42,000	-£22,000		Transferred to Burial Ground Loan Repayment
Precept (Net Budget Expenditure)	£1,054,366	£1,140,914	£86,548		Net increase in Precept

BUDGET 2025/26

CIVIC, CORPORATE, PROMOTION AND STAFF

		Budget 2024/25	Budget 2025/26	Variance On Prior year budget
INCOME				
8570	Partnership Contributions - help point - MSDC	£23,327	£24,423	£1,096
				£0
TOTAL INCOME		£23,327	£24,423	£1,096
EXPENDITURE				
8023	Civic Events	£750	£750	£0
5005	Conferences/seminars	£250	£250	£0
5016	Consultants/Legal fund contribution (3018)	£1,000	£1,000	£0
6002	Economic Development	£1,000	£1,000	£0
4506	Members Conferences	£350	£350	£0
5004	Miscellaneous Staffing Issues	£750	£750	£0
5010	Public relations	£500	£500	£0
6007	Community Building Reserve Fund Contribution	£64,000	£42,000	-£22,000
9601	Salaries / oncosts (all staff)	£781,801	£824,906	£43,105
8027	Youth Council	£1,000	£1,000	£0
				£0
TOTAL EXPENDITURE		£851,401	£872,506	£21,105
NET POSITION		-£828,074	-£848,083	-£20,009

BUDGET 2025/26

STAFF & MEMBER

Code	Description	Budget 2024/25	Budget 2025/26	Variance On Prior year budget
4505	Members Courses	£500	£500	£0
5002	Recruitment Fund Contribution 3026	£3,000	£3,000	£0
5003	Training Fund Contribution 3008	£4,000	£7,000	£3,000
		£7,500	£10,500	£3,000

BUDGET 2025/26

Community Engagement

31/10/2024

Code	Description	Budget 2024/25	Budget 2025/26	Variance On Prior year budget
INCOME				
5071	AT July	£1,000	£250	-£750
5073	AT November	£2,000	£250	-£1,750
5074	AT March	£800	£250	-£550
5076	AT subscription	£0	£0	£0
				£0
TOTAL INCOME		£3,800	£750	-£3,050
EXPENDITURE				
5011	AT July	£6,250	£6,632	£382
5013	AT November	£6,250	£6,632	£382
5014	AT March	£6,250	£6,632	£382
8010	Burgess Hill Bonfire Society	£1,800	£1,800	£0
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
	Grants/Donations Fund contribution - major/minor/Green 3010	£16,250	£16,250	£0
8028	Cost of Living Fund Contrbn (3071)	£1,105	£1,105	£0
8013	Remembrance/Armistic Day/Holocaust	£1,750	£1,750	£0
8021	Town Events fund Contrbn (3067)	£16,700	£16,700	£0
TOTAL EXPENDITURE		£56,855	£58,000	£1,145
NET POSITION		-£53,055	-£57,250	-£4,195

BUDGET 2025/26
Operational Services

Code		Budget 2024/25	Budget 2025/26	Variance on budget
INCOME	Description			
7070	Allotment rents income	£8,500	£8,500	£0
7072	M.S.D.C. - Street Nameplates	£6,499	£6,499	£0
7071	MSDC-Partnership Environmental improvements	£0	£0	£0
7078	Other income/Sidney West planting/grass	£750	£750	£0
7074	WSCC roundabout/Shield Bed income	£15,000	£15,000	£0
7071	WSCC Graffiti contract	£2,046	£2,046	0
TOTAL INCOME		£32,795	£32,795	£0

EXPENDITURE				
Code	Description	Budget 2024/25	Budget 2025/26	Var
7012	Allotment Rentals	£950	£1,100	£150
7020	Allotment Site Costs Improvements/Maint	£4,000	£4,500	£500
7011	Allotments water	£2,750	£2,750	£0
6003	CCTV	£2,350	£0	£-2,350
6004	Christmas Lights	£10,300	£11,000	£700
5510	Cleaning contracts - office	£13,250	£13,250	£0
9003	Council Van	£9,800	£9,800	£0
7005	Dog Initiatives	£3,763	£3,951	£188
9004	Fuel - Van	£4,000	£4,000	£0
7026	Graffiti Material	£500	£500	£0
7015	Lighting - Maintenance & supply	£10,500	£9,697	£-803
7009	Maintenance Contract - grounds	£2,000	£22,888	£20,888
5511	Maintenance Contracts - internal	£4,250	£4,463	£213
9007	Mobile Maint -new equipment	£1,750	£1,750	£0
7028	Planting	£2,250	£3,405	£1,155
9008	Protective clothing	£1,750	£1,750	£0
9501	Repairs & Renewals Fund contribution	£6,000	£6,000	£0
5506	Legion building - running costs (excl loan repayments)	£1,500	£1,500	£0
7001	Site Improvements	£3,000	£3,000	£0
7034	Site Management plans	£0	£0	£0
9005	Storage (external) / Depot	£44,000	£44,000	£0
7018	Street Nameplates	£6,499	£6,499	£0
7031	Street Scene activities /Minor works fund contribution Code 3	£2,000	£2,000	£0
7029	Traveller costs	£500	£500	£0
7003	Tree Surgery Fund Contribution (3065)	£1,000	£8,000	£7,000
7002	Tree Survey	£1	£3,000	£2,999
7024	Waste management/tipping	£2,500	£2,500	£0
9001	Workshop	£2,000	£2,000	£0
7030	Sandpit	£6,000	£5,815	£-185
TOTAL EXPENDITURE		£149,163	£179,617	£30,455
NET POSITION		-£116,368	-£146,822	-£30,455

BUDGET 2025/26

Customer Service

Description		Budget 2024/25	Budget 2025/26	Variance on budget
INCOME				
HP	HP,Shop,Tourism,Commission (NET Position)	£1,825	£1,293	-£533
8582	Council Chamber/SMR hire	£3,250	£2,800	-£450
TOTAL INCOME		£5,075	£4,093	-£983
EXPENDITURE				
Code	Description	Budget 2024/25	Budget 2025/26	Var
5518	HP/Chamber/SMR hire-caretaking/catering/beverage	£813	£600	-£213
8502	Help Point Miscellaneous	£750	£750	£0
8501	Uniforms: HP	£0	£0	£0
8509	HP promotion	£850	£850	£0
TOTAL EXPENDITURE		£2,413	£2,200	-£213
NET POSITION		£2,663	£1,893	-£770

BUDGET 2025/26

FINANCE AND ADMINISTRATION

Code	Description	Budget 2024/25	Budget 2025/26	Variance
INCOME				
5580	Room Lettings (Excl CC & smr)	£6,760	£4,100	-£2,660
5070	Interest on Balances	£20,928	£22,800	£1,872
6571	Burial Ground Income	£36,000	£36,000	£0
7076	Other income - finance (net)	£0	£0	£0
5573	Management charge SW & CIC	£13,500	£13,500	£0
TOTAL INCOME		£77,188	£76,400	-£788
EXPENDITURE				
5001	Audit Fee/ Miscellaneous / Bank charges	£4,500	£4,500	£0
5019	Bad Debts/provsn for Doubtful debts	£400	£400	£0
6504/5	Burial ground	£12,600	£12,600	£0
4501	Caretaking Services	£450	£450	£0
7512	Technology	£9,859	£10,000	£141
4502	Election Fund contribution 3003	£6,000	£12,000	£6,000
5017	Health & Safety	£250	£250	£0
5007	Hospitality	£750	£1,000	£250
7502	Insurances	£8,500	£8,500	£0
5508	Legion Building Loan Repayments	£15,830	£15,830	£0
	Burial Ground Phase 2 loan repayments		£22,000	£22,000
4507	Members Allowances	£21,960	£21,549	-£411
4504	Members Travel & Subsistence	£200	£200	£0
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£0
7510	Office Equipment	£500	£500	£0
7504	Office recycling	£200	£200	£0
7506	Office Supplies (consumable)	£1,100	£1,100	£0
7508	Postages	£1,250	£1,900	£650
7509	Printing	£5,000	£5,750	£750
7507	Publications	£100	£100	£0
5517	Non-Domestic Rates 96 CW	£9,481	£9,642	£161
5020	Streamline charges	£375	£375	£0
7511	Subscriptions	£6,900	£6,900	£0
7505	Telephone & Communications	£9,250	£9,250	£0
7513	Toner cartridges	£500	£500	£0
7514	Travel & Subsistence	£850	£850	£0
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£12,014	£9,804	-£2,210
TOTAL EXPENDITURE		£129,220	£156,550	£27,331
NET POSITION		-£52,032	-£80,150	-£28,119