



2nd DRAFT REVENUE BUDGET 2025/26

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BUDGET 2025/26

CONSOLIDATED SUMMARY	Budget 2024/25	Budget 2025/26	Variance on Prior Year Budget
INCOME			
Civic, Corporate, Promotion and staff	£23,327	£24,423	£1,096
Community Engagement	£3,800	£750	-£3,050
Operational Services	£32,795	£32,867	£72
Customer Services	£5,075	£2,543	-£2,533
Finance and Administration	£77,188	£80,958	£3,770
TOTAL INCOME	£142,185	£141,540	-£645
EXPENDITURE			
Civic, Corporate (Exclds CommBuild Fund)	£787,401	£825,345	£37,944
Staff and Member	£7,500	£12,500	£5,000
Community Engagement	£56,855	£78,500	£21,645
Operational Services	£149,163	£218,614	£69,451
Customer Services	£2,413	£2,200	-£213
Finance and Administration	£129,220	£155,686	£26,467
TOTAL BASE EXPENDITURE (Excl'd Comm Build Reserve)	£1,132,551	£1,292,846	£160,295
Community Buildings Reserve (transfers to/from)	£64,000	£47,000	-£17,000
PRECEPT/NET BUDGETED EXPENDITURE	£1,054,366	£1,198,306	£143,940
Surplus / (-deficit)	£0	£0	£0
Tax Base	12837.5	12998.3	160.8 1.25%
Band D Rate	£82.13	£92.19	£10.07
Percentage Increase			12.3%

BUDGET 2025/26 - VARIANCE ANALYSIS +/- £1,000

	Tax Base		PRECEPT	BAND D
2025/26 (estimated)	12,998.30		£1,198,306	£92.19
2024/25	12,837.50		<u>£1,054,366</u>	<u>£82.13</u>
Increase in Precept	160.80		<u>£143,940</u>	<u>£10.07</u>
	1.2%		<u>13.7%</u>	12.3%
MADE UP OF:	<i>Budget</i>	<i>Budget</i>	Movement	
	<i>2024/25</i>	<i>2025/26</i>	on prior	
			year	
Income Movements				
About Town Income	£3,800	£750	-£3,050	Difficulty in attracting advertisers/staff resourcing
Interest on Balances	£20,928	£25,858	£4,930	Better rates and higher amounts on deposit
Partnership Contribution - Help Point	£23,327	£24,423	£1,096	Inflationary increase
Room Lettings	£10,010	£7,100	-£2,910	Outside Clinic contract reduced, less interest in council chamber hires
Balance of movements on all other	£84,120	£83,410	-£711	Net decrease in other income
Total Income	£142,185	£141,540	-£645	Decrease in Income
Expenditure Movements				
About Town	£18,750	£19,895	£1,145	Inflationary increase
Burial Ground (phase 2) Loan Repayment	£0	£22,000	£22,000	Transferred from Community Building Revenue Contribution. No impact on Precept
Burgess Hill Bonfire Society - annual	£1,800	£7,300	£5,500	Increase agreed. FinKAG Nov 24/Council Nov 24
CCTV	£2,350	£0	-£2,350	MSDC have confirmed no charges going forward
Christmas Lights switch on event	£10,300	£12,000	£1,700	Inflationary increase
Election Fund	£6,000	£12,000	£6,000	Substantial increase in election costs
Maintenance - external contractors	£2,000	£22,888	£20,888	To assist the Maintenance Team in meetings its current ongoing requirements. Approved Strategic KAG Aug 2024 Minute 39
Maintenance - external works	£0	£30,000	£30,000	Town growth and WSCC partnership working.
Pantry Grant	£0	£15,000	£15,000	B/Fwd from Nov 24 Fin KAG meeting. See appendix
Planting	£2,250	£3,405	£1,155	Biennial stress testing of lamp posts
Play Equipment Reserve	£0	£5,000	£5,000	Maintain/replace aging play equipment at Folders
Salaries / Oncosts	£781,801	£819,745	£37,944	COL rise, contractual increments, NI increases
Site Improvements	£3,000	£13,000	£10,000	Enhancements to public realm
Training	£4,000	£7,000	£3,000	Contractual commitments
Tree Survey	£0	£3,000	£3,000	Survey recommendations have noted a requirement for picus tree tests on some oaktrees.
Utilities - 96 Church Walk	£12,014	£9,804	-£2,210	New contracts with energy suppliers reflecting lower
Balance of movements on all other budget items	£288,284	£290,806	£2,522	Net increase in other items
Base Budget Costs	£1,132,551	£1,292,846	£160,295	Increase in base costs
Community Building & Capital Projects contribution	£64,000	£47,000	-£17,000	£22k transferred to Burial Ground Loan Repayment. Additional £5k to bolster transfer to Buildings Reserve
Precept (Net Budget Expenditure)	£1,054,366	£1,198,306	£143,940	Net increase in Precept

BUDGET 2025/26

CIVIC, CORPORATE, PROMOTION AND STAFF

		Budget 2024/25	Budget 2025/26	Variance On Prior year budget
INCOME				
8570	Partnership Contributions - help point - MSDC	£23,327	£24,423	£1,096
				£0
TOTAL INCOME		£23,327	£24,423	£1,096
EXPENDITURE				
8023	Civic Events	£750	£750	£0
5005	Conferences/seminars	£250	£250	£0
5016	Consultants/Legal fund contribution (3018)	£1,000	£1,000	£0
6002	Economic Development	£1,000	£1,000	£0
4506	Members Conferences	£350	£350	£0
5004	Miscellaneous Staffing Issues	£750	£750	£0
5010	Public relations	£500	£500	£0
6007	Community Building Reserve Fund Contribution	£64,000	£47,000	£-17,000
9601	Salaries / oncosts (all staff)	£781,801	£819,745	£37,944
8027	Youth Council	£1,000	£1,000	£0
				£0
TOTAL EXPENDITURE		£851,401	£872,345	£20,944
NET POSITION		£-828,074	£-847,922	£-19,848

BUDGET 2025/26

STAFF & MEMBER

Code	Description	Budget 2024/25	Budget 2025/26	Variance On Prior year budget
4505	Members Courses	£500	£500	£0
5002	Recruitment Fund Contribution 3026	£3,000	£2,000	-£1,000
	HR consultancy services		£3,000	£3,000
5003	Training Fund Contribution 3008	£4,000	£7,000	£3,000
		£7,500	£12,500	£5,000

BUDGET 2025/26

Community Engagement

Code	Description	Budget 2024/25	Budget 2025/26	Variance On Prior year budget
INCOME				
5071	AT July	£1,000	£250	-£750
5073	AT November	£2,000	£250	-£1,750
5074	AT March	£800	£250	-£550
5076	AT subscription	£0	£0	£0
				£0
TOTAL INCOME		£3,800	£750	-£3,050
EXPENDITURE				
5011	AT July	£6,250	£6,632	£382
5013	AT November	£6,250	£6,632	£382
5014	AT March	£6,250	£6,632	£382
8010	Burgess Hill Bonfire Society	£1,800	£7,300	£5,500
8006	Burgess Hill In Bloom Sub - Cttee.	£500	£500	£0
8001	Grants/Donations Fund contribution - major/minor/Green 3010	£16,250	£16,250	£0
8028	Cost of Living Fund Contrbn (3071)	£1,105	£1,105	£0
8013	Remembrance/Armistic Day/Holocaust	£1,750	£1,750	£0
8021	Town Events fund Contrbn (3067)	£16,700	£16,700	£0
	Pantry Grant	£0	£15,000	£15,000
TOTAL EXPENDITURE		£56,855	£78,500	£21,645
NET POSITION		-£53,055	-£77,750	-£24,695

BUDGET 2025/26**Operational Services**

Code		Budget 2024/25	Budget 2025/26	Variance on budget
INCOME	Description			
7070	Allotment rents income	£8,500	£8,500	£0
7072	M.S.D.C. - Street Nameplates	£6,499	£6,571	£72
7078	Other income/Sidney West planting/grass	£750	£750	£0
7074	WSCC roundabout/Shield Bed income	£15,000	£15,000	£0
7071	WSCC Graffiti contract	£2,046	£2,046	0
TOTAL INCOME		£32,795	£32,867	£72

EXPENDITURE

Code	Description	Budget 2024/25	Budget 2025/26	Var
7012	Allotment Rentals	£950	£1,100	£150
7020	Allotment Site Costs Improvements/Maint	£4,000	£4,500	£500
7011	Allotments water	£2,750	£2,750	£0
6003	CCTV	£2,350	£0	£-2,350
6004	Christmas Lights switch-on event	£10,300	£12,000	£1,700
5510	Cleaning contracts - office	£13,250	£13,250	£0
9003	Council Van	£9,800	£9,766	£-34
7005	Dog Initiatives	£3,763	£3,951	£188
9004	Fuel - Van	£4,000	£3,399	£-601
7026	Graffiti Material	£500	£500	£0
7015	Lighting - Maintenance & supply	£10,500	£10,256	£-244
7009	Maintenance Contract - grounds	£2,000	£52,888	£50,888
5511	Maintenance Contracts - internal	£4,250	£4,463	£213
9007	Mobile Maint -new equipment	£1,750	£1,750	£0
7028	Planting	£2,250	£3,405	£1,155
9008	Protective clothing	£1,750	£1,750	£0
9501	Repairs & Renewals Fund contribution	£6,000	£6,000	£0
5506	Legion building - running costs (excl loan repayments)	£1,500	£1,500	£0
7001	Site Improvements	£3,000	£13,000	£10,000
7034	Site Management plans	£0	£0	£0
9005	Storage (external) / Depot	£44,000	£44,000	£0
7018	Street Nameplates	£6,499	£6,571	£72
7031	Street Scene activities /Minor works fund contribution Code 3	£2,000	£2,000	£0
7029	Traveller costs	£500	£500	£0
7003	Tree Surgery Fund Contribution (3065)	£1,000	£1,000	£0
7002	Tree Survey	£1	£3,000	£2,999
7024	Waste management/tipping	£2,500	£2,500	£0
9001	Workshop	£2,000	£2,000	£0
7030	Sandpit	£6,000	£5,815	£-185
	Play equipment reserve		£5,000	£5,000
TOTAL EXPENDITURE		£149,163	£218,614	£69,451
NET POSITION		£-116,368	£-185,747	£-69,379

BUDGET 2025/26

Customer Service

Description		Budget 2024/25	Budget 2025/26	Variance on budget
INCOME				
HP	HP,Shop,Tourism,Commission (NET Position)	£1,825	£1,043	-£783
8582	Council Chamber/SMR hire	£3,250	£1,500	-£1,750
TOTAL INCOME		£5,075	£2,543	-£2,533
EXPENDITURE				
Code	Description	Budget 2024/25	Budget 2025/26	Var
5518	HP/Chamber/SMR hire-caretaking/catering/beverage	£813	£600	-£213
8502	Help Point Miscellaneous	£750	£750	£0
8501	Uniforms: HP	£0	£0	£0
8509	HP promotion	£850	£850	£0
TOTAL EXPENDITURE		£2,413	£2,200	-£213
NET POSITION		£2,663	£343	-£2,320

BUDGET 2025/26

FINANCE AND ADMINISTRATION

Code	Description	Budget 2024/25	Budget 2025/26	Variance
INCOME				
5580	Room Lettings (Excl CC & smr)	£6,760	£5,600	-£1,160
5070	Interest on Balances	£20,928	£25,858	£4,930
6571	Burial Ground Income	£36,000	£36,000	£0
7076	Other income - finance (net)	£0	£0	£0
5573	Management charge SW & CIC	£13,500	£13,500	£0
TOTAL INCOME		£77,188	£80,958	£3,770
EXPENDITURE				
5001	Audit Fee/ Miscellaneous / Bank charges	£4,500	£4,000	-£500
5019	Bad Debts/provsn for Doubtful debts	£400	£400	£0
6504/5	Burial ground	£12,600	£12,600	£0
4501	Caretaking Services	£450	£450	£0
7512	Technology	£9,859	£10,000	£141
4502	Election Fund contribution 3003	£6,000	£12,000	£6,000
5017	Health & Safety	£250	£250	£0
5007	Hospitality	£750	£1,000	£250
7502	Insurances	£8,500	£8,750	£250
5508	Legion Building Loan Repayments	£15,830	£15,716	-£114
	Burial Ground Phase 2 loan repayments		£22,000	£22,000
4507	Members Allowances	£21,960	£21,549	-£411
4504	Members Travel & Subsistence	£200	£200	£0
7516	Mid Sx. Asspc. Of Town Councils	£400	£400	£0
7510	Office Equipment	£500	£500	£0
7504	Office recycling	£200	£200	£0
7506	Office Supplies (consumable)	£1,100	£1,100	£0
7508	Postages	£1,250	£1,800	£550
7509	Printing	£5,000	£5,000	£0
7507	Publications	£100	£100	£0
5517	Non-Domestic Rates 96 CW	£9,481	£9,642	£161
5020	Streamline charges	£375	£375	£0
7511	Subscriptions	£6,900	£7,150	£250
7505	Telephone & Communications	£9,250	£9,250	£0
7513	Toner cartridges	£500	£500	£0
7514	Travel & Subsistence	£850	£950	£100
Utilities - 96 Church Walk	Utilities - 96 Church Walk	£12,014	£9,804	-£2,210
TOTAL EXPENDITURE		£129,220	£155,686	£26,467
NET POSITION		-£52,032	-£74,729	-£22,697